**MSU**

**ACC Council Meeting**

**May 20, 2015**

**Meeting minutes**

Attendance: Conrad Davidson, Jacek Mrozik, Kris Warmoth, Laurie Geller, Lenore Koczon, Lori Willoughby, Rebecca Porter, Teresa Loftesnes, Stephen Banister, Libby Claerbout, Beth Odahlen, Alysia Huck, Warren Gamas, Laurie Weber

Absent: Cari Olson, Paul Markel

April minutes approved as written.

**Registrar’s Updates – Rebecca Porter**

See attached Enrollment document.

* The report indicates MSU is up in our number of students but down in credit hours.
* Registrar’s office will be calling & emailing students with holds.
* Commencement was very successful.
* Registrar’s office is almost completed posting grades.
* June 1st is the next connect session.

**Library – Stephen Banister**

* Furniture has been ordered with expected arrival & installed early August.
* A new information/reference desk has been ordered using grant money.
* Katy Danhi the new Cataloger has been hired and will begin this summer.
* During finals week the Library had the Therapy dog visiting.
* Library will hold a retreat in June.

**Engagement Symposium – Beth Odahlen**

See attached documentation

* Upper Mid-Dakota Symposium on Engagement will be held October 15-16, 2015 on campus.
* Proposals for presentations are due May 31, 2015.
* CETL has money to fund pre-conference workshops for anyone interested in attending.

**Transitions – Beth Odahlen**

* Transitions is the second part of orientation for new students.
* Faculty and Staff are invited to participate with the students at the YWCA, Lostwood & Zoo
  + Linda Olson and Deb Olson will joining the Lostwood sessions
* CETL will be assisting with Connect session on August 21 faculty and staff are needed on this day to help with Transitions.
  + 10:15 am to 12:00pm morning session
  + 2:30 pm to 4:30 pm afternoon session

**Study Tour – Libby Claerbout**

Libby was asked to present date change for the Vienna/Prague study tour June 7-18, 2015 to new date of November 1-11, 2015. There is a price reduction with the date change.

* It was suggested to have Andrea look at spring break of March 2016. Students and the instructor would be missing too many classes with November travel dates.

**Announcements**

Dr. Koczon gave a thank you to Lori Willoughby and Linde Paige for a great job graduate hooding ceremony.

Kris Warmoth – CEL

* Bismarck reception will be May 21st with 53 graduates.
* College for Kids will be starting in June with some classes at capacity.

Warren Gamas – CEHS

* Maymester classes begin May 18th and summer session begins June 2nd.

Libby Claerbout – International

* Amber Smith has been hired as study abroad coordinator.
* Libby will be traveling to Norway in June to visit with Telemark University and city officials.

Alysia Huck – Public Information Office

* Alysia will be gone June 18 for maternity leave.
* Alumni returning for summer theaters 50th year.

Laurie Geller – Honors

* 15 students graduated from the Honors Program.

Beth Odahlen – CETL

* FYE’s are set for fall
  + Standalone 110 will be used to make up FYE if failed
* CETL is looking for tutors for fall semester

Rebecca Porter – Registrar’s

* Posting degrees will begin first week of June.

Laurie Weber – Financial aid

* Working with students to complete financial aid.
* Reporting of FN and FNN is much better this past semester, faculty are more aware and utilizing them in attendance reporting.

Conrad Davidson – CAS

* 4 new chairs in CAS
  + Aili Smith – Co-chair, Humanities
  + Robert Kibler – Co-chair, Humanities
  + Gary Rabe – Criminal Justice
  + Alexandra Deufel – Biology
* The play Nunsense will have much of the original cast from the first performance and Conrad will be directing.
* Summer theater box office opens June 1st.

Jacek Mrozik – COB

* ICB reaccreditation process is concluding.
* 2 searches are ongoing.

Lori Willoughby – Graduate School

* Working on new marketing ideas.

**May 2015**

18 – Grades must be submitted via CampusConnection by ***NOON*** for sixteen and second eight week classes

18 - Maymester classes begin

26 – Summer classes begin

**June 2015**

2 – Summer classes begin

6 – Last day to drop a class or withdraw from all classes and receive a 100% refund